

# Illinois Association of School Personnel Administrators

## *HR Essentials Workshop*

Friday, September 29, 2017 - 9:00 am - 3:00 pm

Forest View Educational Center  
2121 S. Goebbert Road, Arlington Heights, IL 60005

9:00	<b>Registration and Continental Breakfast</b>	D100/101
9:30 - 9:45	<b>Welcome and Opening Remarks</b> <i>Mr. Michael Johann, IASPA Executive Director</i> <i>Dr. Lynn Glickman, IASPA President</i>	Theatre/ Auditorium
9:45 - 11:00	<b>Licensure Update</b> - Shirley Bloom, North Cook Intermediate Service Center <i>Learn about the latest and greatest in ISBE licensure</i>	Theatre/ Auditorium
11:00	<b>Break</b>	
11:15 - 12:15	<b>Managing your Local Records</b> - Steve Colaizzi, Illinois Secretary of State Office <i>Hear about records retention and destruction requirements, and have all of your questions answered.</i>	Theatre/ Auditorium
12:15	<b>Lunch</b>	D100/101
1:00 - 1:55	<b>Breakout Sessions - Select One</b>	
	- <b>Frontline Applicant Tracking User Group (formerly Applitrack)</b> Lori Massey, Frontline Education <i>Learn about various features and have an opportunity to ask questions.</i>	Arlington Room
	- <b>Moving to a Digital Filing Cabinet</b> - Candice Earnest, YellowFolder <i>Come and hear why districts are moving to a secure digital personnel file with all the bells and whistles that electronic systems offer.</i>	Board Room
	- <b>The Impact of the FMLA and ADA on Employment Decisions in Public Schools</b> Anthony Loizzi; Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP <i>This session will cover the basics of FMLA &amp; ADA, discuss the interactive accommodation process, and address the interplay between the two Acts.</i>	Room C102
2:05 - 3:00	<b>Breakout Sessions - Select One</b>	
	- <b>Frontline Absence Management User Group (formerly Aesop)</b> Lori Massey, Frontline Education <i>Learn about various features and have an opportunity to ask questions.</i>	Arlington Room
	- <b>Moving to a Digital Filing Cabinet</b> - Candice Earnest, YellowFolder <i>Come and hear why districts are moving to a secure digital personnel file with all the bells and whistles that electronic systems offer.</i>	Board Room
	- <b>The Impact of the FMLA and ADA on Employment Decisions in Public Schools</b> Anthony Loizzi; Hodges, Loizzi, Eisenhammer, Rodick & Kohn LLP <i>This session will cover the basics of FMLA &amp; ADA, discuss the interactive accommodation process, and address the interplay between the two Acts.</i>	Room C102

*Many thanks to our presenters for their support of IASPA and the professional learning of its members!  
A special thank you to Kurt Laakso, the District 214 staff, and the facilities staff of Forest View Educational Center.*