

JOB DESCRIPTION

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| Title: | Physical Education Teaching Associate |
| Primary Function: | Provide for additional supervision of students in physical education classes, locker rooms and within physical proximity to the same, and to otherwise assist in establishing a well-organized, smoothly functioning educational environment in which students with and without disabilities can take full advantage of the instructional program, extra-curricular and co-curricular activities and other District resources. |
| Reports to: | Assigned Physical Education Teacher(s) Building Principal |
| Supervisory Responsibilities: | Students only. |
| Qualifications: | <p>A Statement of Approval to work as a teacher assistant issued by the Illinois State Certification Board.</p> <p>“Highly Qualified” as a paraprofessional under NCLB.</p> <p>If locker room supervision is expected of this staff position, a specified gender will be a qualification of the job.</p> <p>Awareness, interest and ability to work with a students with varied abilities.</p> <p>Ability to work effectively with staff, parents and students.</p> <p>Such alternatives to the above qualifications as the Board may decide.</p> |
| Performance Responsibilities: | <p>To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, ability, physical demands and working conditions required of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <p>Assist teachers with supervision of locker room and physical education class(es).</p> <p>Assist assigned students with classroom activities under the direction of a certified physical education teacher.</p> <p>Assist assigned students with modifications recommended by a physical education teacher and as they appear on the student’s IEP.</p> <p>Assist assigned students with drill work, guided practice, or other routine reinforcement activities for students individually or in small groups, as directed by the physical education teacher.</p> |

Sets up audio visual equipment and communicative devices needed.

Performs clerical work relevant to assigned students.

Assist assigned students with dressing, undressing, feeding, toileting and health needs as necessary.

Supervises the arrival and departure of assigned students each day, as directed by the physical education teacher or Building Principal.

Escorts students to and from washroom, classrooms, or other locations on or off school premises, as assigned by the physical education teacher or Building Principal.

Assist with the behavioral management system of students, as assigned by the physical education teacher or Building Principal.

Assist in the preparation of instructional materials, construction and/or room displays, as assigned by the physical education teacher or Building Principal.

Performs other tasks and assumes such other responsibilities as may be assigned from time to time.

**Terms of
Employment:**

As per the Labor Agreement. 178 work days; 189 days (includes paid holidays)

Evaluation:

Performance of this job will be evaluated in accordance with the Board of Education's policy on the Evaluation of Education Support Personnel as well as in accordance with the Labor Agreement.

Employee Signature. Date.

Supervisor Signature. Date.

February 2010