

Illinois Association of School Personnel Administrators:
HR Essentials Workshop 2019 - 2020

Friday, September 13, 2019 - Forest View Educational Center - 2121 S. Goebbert Rd., Arlington Heights, IL 60005

9:00 - 9:30	Registration and Continental Breakfast	D100/101
9:30 - 9:45	Welcome and Opening Remarks - Mr. Michael Johann, IASPA Executive Director	Theatre/ Auditorium
9:45 - 10:45	Licensure Update - Shirley Bloom, North Cook Intermediate Service Center <i>Learn about the latest and greatest in ISBE licensure</i>	Theatre/ Auditorium
10:45 - 11:00	Break	
11:00 - 12:00	IMRF Overview - Kevin Davis, IMRF <i>An overview of IMRF information and updates will be shared to help you provide support to IMRF members of your district</i>	Theatre/ Auditorium
12:00 - 12:45	Lunch	D100/101
12:45 - 1:45	Breakout Sessions: Topics are offered twice, please select one each session	
	Creating Efficiencies in the HR Office - Dr. Dale Fisher, Deerfield Public Schools District 109 <i>Learn a variety of technology-related ways to create efficiencies in your day-to-day work in the HR Office.</i>	Arlington Room
	Delving Into the Weeds: The Ins and Outs of Marijuana in the Workplace - Laura Knittle & Mohammed Lakhani, Kriha Law, LLC <i>This session will cover drug testing, medical/recreational marijuana, and related topics as they pertain to the educational workplace.</i>	Board Room
	Customer Service - What Does this Mean in an HR Office? - Tom Kim, Niles Township High School District 219 <i>Tom will share the customer service training implemented in the HR Office at District 219. Come to hear his tips and tricks of the trade.</i>	Room C102
1:45 - 2:00	Break	
2:00 - 3:00	Breakout Sessions: Topics are offered twice, please select one each session	
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***Many thanks to our presenters for their support of IASPA and the professional learning of its members!
A special thank you to Kurt Laakso and the staff of Forest View Educational Center.***